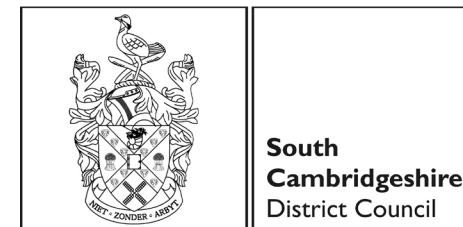


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN FROM 2 FEBRUARY 2009

This Plan contains matters which the Leader of the Council believes either will be considered by Council and / or Cabinet or be subject to Key Decisions by Portfolio Holders and Officers.



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Ray Manning

Portfolio Holders

Deputy Leader and Housing

Environmental Services

Finance

New Communities

Planning

Policy, Information and Communications

Staffing

Councillor Simon Edwards

Councillor Mrs Sue Ellington

Councillor Tony Orgee

Councillor Dr David Bard

Councillor Nick Wright

Councillor Tim Wotherspoon

Councillor Mark Howell

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Contact Information

To contact an officer, send an e-mail to forename.surname@scams.gov.uk or call 08450 450 500 and ask to speak to that officer.

Key and other decisions expected to be made, and issues to be considered during the four months from 2 February 2009

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder and Contact Officer	Documents submitted to the decision maker
Local Government Framework (LDF) - Site Specific Policies Development Plan Document - Meeting a Housing Shortfall Key	Cabinet	February 2009 (date tba)	New Communities Portfolio Holder, 6 October 2008 Council – special meeting (date tbc)	New Communities Portfolio Keith Miles, Planning Policy Manager	Report, results of public consultation, preferred sites
Addressing the Economic Downturn Non-Key	Cabinet	12 February 2009		Finance Portfolio Jackie Sayers, Scrutiny Development Officer	Report
Integrated Business Monitoring Report and Update on Financial Position - Sep - Dec 2008 Non-Key	Cabinet	12 February 2009	Scrutiny Monitors at the Finance Portfolio Holder meeting (date tbc)	Finance Portfolio Ian Salter, Performance Improvement Officer, Graham Smith, Best Value and Management Accountant	Report for information only
Publication Scheme - Agreement of Corporate Charging Policy Non-Key	Cabinet	12 February 2009		Finance Portfolio David Lord, Senior Lawyer	Report and draft policy

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Housing Revenue Account (HRA) Business Plan 2009/2010 - 2013/14 Key	Cabinet Council	12 February 2009 26 February 2009	Housing Portfolio in April 2009	Housing Portfolio Stephen Hills, Corporate Manager, Affordable Homes	Report and Business Plan
Housing Rents and Service Charges Key	Cabinet Council	12 February 2009 26 February 2009		Housing Portfolio Gwynn Thomas, Principal Accountant (Housing)	Report
Capital & Revenue Estimates, Council Tax, Prudential Indicators & Review of Medium Term Financial Strategy Key	Cabinet Council	12 February 2009 26 February 2009	Scrutiny & Overview Committee, 5 February 2009	Finance Portfolio Adrian Burns, Head of Accountancy, Greg Harlock, Chief Executive	Report
Community Safety 3- year Rolling Plan Key	Cabinet Council	12 February 2009 26 February 2009	Scrutiny & Overview Committee, 8 January 2009 Crime & Disorder Reduction Partnership, 29 January 2009	Leader of Council Philip Aldis, Community Safety Officer	Report and Plan

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Swavesey Byways Rate Non-Key	Council	26 February 2009	Swavesey Byways Advisory Group	Environmental Services Portfolio Pat Matthews, Drainage Manager	Report
Landscape and Guidance for Development Sites Supplementary Planning Document (SPD) Key	Planning and New Communities Joint Portfolio Holders' meeting (Approval for consultation) Cabinet (Adoption of SPD)	10 March 2009 11 June 2009	Subject to Portfolio Holder agreement	New Communities Portfolio, Planning Portfolio David Hamilton, Landscape Design Officer	Report and consultation documents Report, results of public consultation, preferred sites
South Cambridgeshire Design Manual / Guide: Streetscape Design in New Developments Supplementary Planning Document (SPD) Key	Planning and New Communities Joint Portfolio Holders' meeting Cabinet	10 March 2009 11 June 2009		New Communities Portfolio Gareth Jones, Corporate Manager, Planning & Sustainable Communities	Report and consultation documents Report and Policy
Report of the Finance Task and Finish Group Non-Key	Cabinet	12 March 2009	Scrutiny & Overview Committee, 5 March 2009	Finance Portfolio Jackie Sayers, Scrutiny Development Officer	Report

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Approval of Local Area Agreement (LAA) Annual Refresh Non-Key	Cabinet	12 March 2009	Local Strategic Partnerships Board, 23 February 2009 Cambridgeshire Together, 20 January 2009	Leader of Council Gemma Barron, Partnerships Manager	Report
Air Quality Action Plan Key	Cabinet	12 March 2009	Environmental Services Portfolio Holder, 6 November 2008 (approval of Plan for consultation purposes)	Environmental Services Portfolio Susan Walford, Environmental Health Officer (Scientific)	Report and Plan
Investment Strategy Key	Cabinet	12 March 2009		Finance Portfolio Adrian Burns, Head of Accountancy	Report and Strategy
Procurement Strategy Key	Cabinet	12 March 2009		Finance Portfolio John Garnham, Finance Project Officer	Report and draft Strategy
Response to consultation on the A14 proposals Non-Key	Cabinet	16 April 2009		New Communities Portfolio, Planning Portfolio Gareth Jones,	Report and draft response

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
				Corporate Manager, Planning & Sustainable Communities, Keith Miles, Planning Policy Manager	
Addressing the Economic Downturn Non-Key	Cabinet	16 April 2009		Finance Portfolio Jackie Sayers, Scrutiny Development Officer	Report
Corporate Plan 2009/10 Key	Cabinet Council	16 April 2009 23 April 2009		Leader of Council Greg Harlock, Chief Executive, Paul Swift, Policy and Performance Review Manager	Report and Performance Plan
Consideration and Adoption of new Executive Arrangements Non-Key	Council	23 April 2009	Constitution Review Working Party, 7 April 2009 Public consultation via articles in the Cambridge Evening News, South Cambs magazine and SCDC website	Leader of Council Greg Harlock, Chief Executive, Richard May, Democratic Services Manager	Report including recommendations from the Constitution Review Working Party
Proposed changes to the Constitution	Council	23 April 2009	Constitution Review Working Party, 7 April	Leader of Council	Report including recommendations from

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Non-Key			2009	Greg Harlock, Chief Executive, Richard May, Democratic Services Manager	the Working Party
Housing Futures: Responses to Stage 1 of the Formal Consultation Key	Council	23 April 2009	Housing Portfolio Holder, April 2009 All secure tenants and leaseholders	Housing Portfolio Steve Hampson, Executive Director	Report and summary of responses
Biodiversity Supplementary Planning Document (SPD) Key	Cabinet (Adoption of SPD)	14 May 2009	Subject to Portfolio Holder agreement	New Communities Portfolio, Planning Portfolio Rob Mungovan, Ecology Officer	Report and SPD
Listed Buildings: Works to or Affecting the setting of Supplementary Planning Document (SPD) Key	Cabinet (Adoption of SPD)	14 May 2009	Public consultation subject to Portfolio Holder agreement	New Communities Portfolio, Planning Portfolio Barbara Clarke, Conservation Assistant, Stacey Weiser-Jones, Historic Buildings Officer	Report and SPD
Community Engagement Strategy	Cabinet	14 May 2009	Executive Management Team, 25 June 2008	Leader of Council	Report and Draft Strategy for

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Key			Scrutiny & Overview Committee, 4 December 2008 and 5 February 2009	Gemma Barron, Partnerships Manager	Consultation
Write Offs Non-Key	Council	21 May 2009		Finance Portfolio Lee Phanco, Head of Revenues	Report for information only
Sizes, terms of reference & appointments to committees, joint committees and working groups for 2009-2010 Non-Key	Council	21 May 2009		Leader of Council Richard May, Democratic Services Manager	Report
Appointments to Outside, Joint and other Member bodies Non-Key	Council	21 May 2009		Leader of Council Richard May, Democratic Services Manager	Report
Annual Scrutiny & Overview Report Non-Key	Council	21 May 2009	Scrutiny & Overview Committee, 2 and 30 April 2009	Cllr John Batchelor Jackie Sayers, Scrutiny Development Officer	Report for information

Issue Key Decision?	Decision Maker	Timetable	Consultations	Portfolio Holder / Contact Officer	Documents submitted to the decision maker
Annual Climate Change Working Group report Non-Key	Council	21 May 2009	Climate Change Working Group, 12 March 2009	Cllr Dr Stephen Harangozo Richard Hales, Strategic Sustainability Officer	Report for information
Major Opposition Group Leader's Annual Report Non-Key	Council	21 May 2009		Cllr Sebastian Kindersley	Report for information